

## Student and Community Use of College Facilities

The Angelina College Board of Trustees have established the following rates, charges, and fees for use of College facilities by Non-College Entities and individuals. The College President is authorized to adjust rates, charges, and fees on a case-by-case basis if the intended use supports the fulfillment of the College's mission, contributes to the College's student recruitment efforts, or is associated with the College's Community Services division. Outside events that raise funds, solicit donations, charge admission, or sell items are subject to a College charge of 10% of gross receipts.

For the purposes of GF Local Policy and this exhibit, "facility" is any service, property, grounds, building, and structure owned or operated by Angelina College.

### SECTION ONE: FACILITY RENTAL RATES

- 1.01** Exclusive use of the space does not include exclusive use of the building or premises unless otherwise noted but does include use of accompanying restrooms and/or common spaces.

The College will charge a cleaning fee for each reserved facility. Cleaning fees vary depending on facility size and event type. Additional fees will be charged when security is required for an event. Angelina College does not provide or rent stand-alone tables or chairs for events but may rent podiums and portable stage areas.

- General Purpose Classroom (excludes specialized shops, laboratories, and health careers instructional spaces)

*Capacities vary, with a maximum of approximately 30 people.*

Weekday up to 4 hours	\$50
Weekday 4-8 hours	\$100
Weekend up to 4 hours	\$100

- Technology and Workforce Building Room 139

*Capacity is approximately 45 people*

Weekday 8 am to 5 pm	\$1,200/day
Weekday after 5 pm	\$1,500/day
Weekend	\$1,800/day

- Specialized shop, laboratory, and health careers instructional spaces are not available for use other than official College instruction.

- Cafeteria and large lecture halls.

*Capacities vary by facility.*

Weekday 8 am to 5 pm	\$850/day
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Weekday after 5 pm	\$1,050/day
Weekend	\$1,500/day

Note: The College will not rent the cafeteria during scheduled student meal times.

- Community Services building room 104

*Capacity is approximately 121 people*

Weekday up to 4 hours	\$85
Weekday 4-8 hours	\$100
Weekend up to 4 hours	\$100

- Dormitory

\$50 per student per day

\$100 per non-student per day

Note: Non-student rental of dormitory rooms is restricted to periods when classes are not in session. Rental is based on availability and subject to approval by the Executive Director of Student Affairs or their designee.

- Hudgins Hall Auditorium

*Capacity is approximately 300 people.*

Weekday 8 am to 5 pm	\$1,750/day
Weekday after 5 pm	\$2,000/day
Weekend	\$2,500/day

- Angelina Center for the Arts, Temple Theater

*Capacity is 884 people.*

Weekday 7 am to 5 pm	\$3,000/day
Weekday after 5 pm	\$3,500/day
Weekend	\$4,000/day

Note: Ushers are required for any event in Temple Theater. Ushers must be approved by the Visual and Performing Arts chair or his/her delegate.

- Angelina Center for the Arts, Gallery

*Capacity is 75 people*

Weekday 7 am to 5 pm	\$2,800/day
Weekday after 5 pm	\$3,300/day
Weekend	\$3,800/day

- Activity Center, Shands Gymnasium

Weekday 7 am to 5 pm	\$2,000/day
Weekday after 5 pm	\$2,400/day
Weekend	\$3,100/day

- Conference Center (Auxiliary Gymnasium)

*Capacity is dependent upon configuration, with a maximum of 960 people*

Weekday 7 am to 5 pm	\$2,100/day
Weekday after 5 pm	\$2,500/day
Weekend	\$3,200/day

- Baseball Facility or Softball Facility

Weekday 7 am to 5 pm	\$2,000/day
Weekday after 5 pm	\$2,400/day
Weekend	\$3,100/day expenses

**1.02 Equipment Rental**

- Desktop Computer Use \$25/day per station
- Piano Rental \$1,500/day
- Overhead projector \$75/day
- Laptop Computer \$100/day
- Use of Copier \$.20/page
- Stand-Alone TV \$35/day

Advanced reservation is required for all equipment rentals.

**1.03 Service Fees**

- Security/ Campus Police (required for events with 100 attendees or more): Actual labor cost
- Ushers (required for all events in Temple Theater): Actual labor cost
- House Supervisor (required for all events in Temple Theater): Actual labor cost
- Custodial (required): Actual charges billed to the College.
- Stage, floor, other setup: Actual labor cost
- Lights, sound, technical: Actual labor costs
- Box office services provided by Angelina Arts Alliance of \$1.00 per ticket printed or 10% of the gross.
- Gate personnel: Actual labor cost
- Scorer's table: Actual labor cost
- Foodservice vendor prices for refreshments, banquets, dinners, etc., are negotiated directly with the vendor. All food service on campus must be provided by the College's food service vendor unless the vendor waives the right to provide services.

**SECTION TWO: STUDENT AND COMMUNITY USE OF COLLEGE DISTRICT FACILITIES: CONDUCT ON COLLEGE DISTRICT PREMISES**

In addition to criminal penalties, as allowed by law, any student who refuses to identify himself or herself fully may be subject to discipline, including suspension.

**WEAPONS PROHIBITED**

The College District prohibits the use, possession, or display of any firearm, illegal knife, club, or prohibited weapon, as defined in FLB, on all College District property at all times.

**EXCEPTIONS**

No violation of this policy occurs when the use, possession, or display of an otherwise prohibited weapon takes place as part of a College District-approved activity supervised by proper authorities.

**TOBACCO USE**

The College District is a tobacco-free institution committed to providing its students and employees a safe and healthy environment. The use of all tobacco products shall be prohibited on all property owned or operated by the College District. This shall include buildings, grounds, sidewalks, and streets. This policy shall also apply to vehicles owned or operated by the College District.

Smoking and Tobacco use are permitted only inside the confines of private vehicles.

E-Cigarettes are prohibited in classrooms, labs, and activity areas in which they would be a potential hazard or distraction.

The Executive Director of Institutional Effectiveness is responsible for reviewing and updating this exhibit. Policy reviews are made in accordance with the Office of Institutional Effectiveness Policy Tracking document.