



ANGELINA COLLEGE
Board of Trustees

Annual Board Retreat & Long-Range Planning Committee Meeting

January 17, 2025, 9 a.m. to 4 p.m.

Administration Boardroom

Light Breakfast Refreshments & Luncheon Provided

Board Retreat Agenda

I. Call to Order

II. Time of Reflection

With gratitude for Angelina College and with the nurturing and education of student always in mind, the chair respectfully asks everyone present to pause for a moment of silent reflection and prayer for the College, her students, and this meeting.

III. Roll Call

IV. Introduction of Invited Guests

A. Catherine Lane, Caroline Oster, and Izzy Bilotta with Deutser

V. Comments to the Board

VI. Conflict of Interest

As Trustees and College Officers exercise their authority, they are reminded of BBFA (Legal) policy, which defines and addresses the management of conflicts of interest.

VII. Board Self-Assessment

A. Board Roles, Expectations, and Responsibilities

B. Discussion of aggregated Board self-assessment survey data (*survey administered Dec 2024*)

C. Discussion of outcomes related to 2024 goals

1. Board of Trustees members will understand their role in college fundraising.

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2. Board of Trustees members will increase their knowledge of legislative functions and methods of effective advocacy for the College.
 3. The Board of Trustees will expand the Presidential Succession Plan to include guidelines for a presidential search.
- VIII. Discussion: Tuition/Fee Policy in a Political Context
- IX. Action Items
- A. Adoption of a Board goal for improving board performance in 2025 (*SACSCOC Standard 4.2.g*)
 - B. Review and reaffirmation of the mission statement and consideration of the compatibility of the scope of institutional activities and college policies with the mission statement (*SACSCOC Standard 4.2.a*)
- X. Visit to Proposed Location of Emergency Services/CDL Training Center
- XI. Deutser “The AC Way” Presentation & Trustee Input
1. Scope of work
 2. Exercise to gain Trustees’ insights for the launch of the initiative
- XII. Report on 2024 Presidential Priorities
- A. SACSCOC Compliance Certification Self-Study (*in process – first draft is under revision; report is due on March 1*) and Quality Enhancement Plan (QEP) Topic Development (*completed – QEP topic: redesign STSU 0300 – Student Success*)
 - B. Guided Pathways Implementation
 1. Adopt Case-Management Advising Model in the Academic Success Center and Implement Faculty Advising
 - i. Develop and deliver training for instructors in effective academic advising (*completed*)
 - ii. Develop and deliver training for Success Coaches in case management practice (*completed*)
 - iii. Configure and implement Jenzabar “J1 Web Advising” to provide access to students’ academic and financial data to instructors serving as advisors (*completed*)
 2. Student Onboarding
 - i. Revise new student orientation (*completed*)
 - ii. Transition student support services to proactive engagement strategies (*not started – will be a component of the QEP*)
 3. Eight-Week Course Implementation

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- i. Fully implement corequisite developmental courses (*completed*)
 - ii. Adoption of open educational resources (OER), which are available on first day of class for free (*ongoing*)
 - iii. Revise course schedule of each term to ensure students can efficiently complete credentials (*completed*)
4. Online Course Best-Practices Review and Instructor Training
- i. Create Office for Instructional Support and hired an instructional designer (*completed*)
 - ii. Complete course review for every online section and provide feedback to faculty (*completed*)
 - iii. Deliver technology training to full-time instructors (*completed*)
5. Student Success Course (STSU 0300) Revision (*in process – QEP Topic*); curriculum focus

C. Supervisor Development Initiative

1. New supervisor onboarding includes “AC Way” supervision/manager training (*in progress – anticipated completion end of spring*)
2. Annual “sharpening the saw” supervisor training event (*completed*)

XIII. 2025 Presidential Priorities

A. Leadership Development

1. Professional development for people in positions with high levels of authority and influence
2. Engraft the AC Way of leadership as the standard for supervision in the college
3. Strengthen the campus culture through intentional engagement between administration, faculty, and staff

B. Expand the role of the Office of Human Resources to include conflict resolution and facilitation of problem solving

C. Establish a Student Affairs Study Group to develop a grounding in the philosophy, purpose, concepts, functions, and praxis of the student affairs profession, and to explore how it contributes to fulfilling the college’s mission

D. Charge a Strategic Planning Committee to engage in the process of researching and developing a new strategic plan for the college

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XIV. Executive Closed Session

- A. No one shall, without lawful authority, knowingly make public the topics discussed in an Executive Closed Session (*Texas Government Code § 551,146*).
- B. An Executive Closed Session may be held under *Texas Government Code § 551.074* to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- C. An Executive Closed Session may be held under *Texas Government Code § 555.071* for the purpose of having a private consultation with the Board's attorney when the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer, or on a matter in which the duty of counsel to his client, under the Code of Professional Responsibility of the State Bar of Texas clearly conflicts with the Act.

XV. Adjournment

Long-Range Planning Committee

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes from Previous Meeting (*Jan 12, 2024*)
- V. Review of Long-Range Plan
- VI. Adjournment